

Case No.:

Received By:

Date:

Application Fee:

Receipt No:

Baldwin County Final Plat Application

Central Annex
22251 Palmer Street
Robertsdale, Al. 36567
Phone:251-937-0278
Fax:251-580-1656

Applicant

Are you the property owner? yes no
(If you are not the property owner you must submit Owner Authorization Form signed by the property owner)

Name: _____ Date: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: (____) ____ - _____ Fax: (____) ____ - _____ E-mail: _____

Site Information

Parcel ID Number: 05-____ - ____ - ____ - ____ - ____ - ____ . ____
05-____ - ____ - ____ - ____ - ____ - ____ . ____
05-____ - ____ - ____ - ____ - ____ - ____ . ____
05-____ - ____ - ____ - ____ - ____ - ____ . ____
05-____ - ____ - ____ - ____ - ____ - ____ . ____

Subdivision Name: _____
Flood Zone: _____ Planning District: _____ Zoning: _____
Acreage: _____ Number of Lots: _____

Subdivision Type

Check One: Residential Non Residential



Utility Information

Electrical Provider: _____ Telephone Provider: _____

Sewer Provider: _____ Water Provider: _____

Engineer: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) ____ - ____ Fax: (____) ____ - ____ E-mail: _____

Surveyor: _____

Mailing Address: _____

City: _____ State: _____ Zip code _____

Telephone: (____) ____ - ____ Fax: (____) ____ - ____ E-mail: _____

I hereby certify that the information stated on and submitted with this application is true and correct. I also understand that the submittal of incomplete or incorrect information will result in this application not being considered by the Planning Director his/her designee. I understand that payment of these fees does not entitle me to approval of this final plat and that no refund of these fees will be made. I have reviewed a copy of the applicable subdivision requirements as set forth in the Baldwin County Subdivision Regulations and understand that I must be present on the date of the Planning and Zoning Commission meeting.

Applicants Signature: _____ Date: _____

FINAL PLAT

PROCEDURE AND REQUIREMENTS

APPLICATION SUBMITTAL CHECKLIST

This checklist shall be completed and signed upon submitting applications to be considered by the Baldwin County Planning Director or his/her designee or through the ETJ review process.

NAME OF PROPOSED PROJECT:

CASE NO.: _____

DATE: _____

Section 4.6.1 Application Procedure and Requirements

Following approval of the Development Permit, the applicant shall file with the Baldwin County Planning Director an application for approval of the Final Plat. A complete application shall:

- Be made on Final Plat application forms available at the offices of the Baldwin County Planning Director;
- Be accompanied by the Final Plat application fee according to the current schedule of fees established by the County Commission for the particular category of application;
- Be accompanied by 5 full-size black or blueline prints of the proposed Final Plat, one 11" x 17" copy of the proposed Final Plat, one 8½" x 11" copy of the proposed Final Plat, 2 sets of As-built plans and in digital format, as per section 4.6.5, and 2 sets of Test Reports as per Section 5.15(c);
- Be accompanied by a digital file of the proposed Final Plat, in suitable format to the Planning Director;
- Comply in all respects with the Development Permit, as approved, except for minor modifications not altering the design of the subdivision as may be approved by the Planning Director;
- Be submitted within two (2) years of the date of Development Permit approval;
- Unless previously submitted with the Development Permit, be accompanied by a current (within 60 days from date of application) title policy, title opinion, or title report verifying ownership. Said title document shall cover a period of no less than 30 years;
- Be accompanied by documentation from the Baldwin County Health Department that the Site Preparation Plan is approved (for developments proposing to utilize on-site disposal systems);
- Be accompanied by a final copy of restrictive covenants and/or deed restrictions and, if the development contains retention facilities or common areas, a recorded copy of the instrument creating a property owner's association for the subdivision;
- If required improvements are not complete, be accompanied by a surety as required by Section 7.2 of these regulations;

- Be accompanied by a written report from each utility company which is to provide service to the proposed subdivision documenting their ability to serve said development unless previously submitted with the Development Permit application;
- Be accompanied by a completed Final Plat Application Submittal Checklist, and be accompanied by a transmittal letter listing all of the drawings, letters, attachments, and other information submitted for the application;
- Be accompanied by all items as required by Section 7.4 *Maintenance of Roadways and Drainage Systems*

I certify that to the best of my knowledge, all information supplied with this application is complete and accurate. I acknowledge that failure to submit the above stated information along with this form will cause the application to not be considered by the Planning Director or his/her designee or processed through the ETJ review.

Signature of Applicant/Engineer/Surveyor

Firm

Date